



Asa Hutchinson  
Governor

# ARKANSAS DEPARTMENT OF AGRICULTURE

1 Natural Resources Drive, Little Rock, AR 72205  
agriculture.arkansas.gov  
(501) 225-1598



Wes Ward  
Secretary of Agriculture

## AN EQUAL OPPORTUNITY EMPLOYER JOB OPPORTUNITY

**July 26th, 2019**

TITLE LOCATION	ANNUAL SALARY POSITION #	APPLICATION MUST BE RECEIVED BY:
<p><b>Microbiologist Supervisor (NPIP Coordinator)</b></p> <p><b>Livestock &amp; Poultry Division/NPIP Little Rock, AR</b></p> <p><b>Hiring Authority:</b> Department of Agriculture #1 Natural Resources Drive Little Rock, AR 72205 Phone: 501/823-1733 randolph.chick@agriculture.arkansas.gov</p> <p>Standard State of Arkansas employment application required.</p> <p>Apply on line: <a href="http://www.arstatejobs.com">http://www.arstatejobs.com</a> Under Arkansas Agriculture Department</p>	<p>Salary Range: \$50,222 to 72,822 Grade GS09 Position #: 22158495</p>	<p><b>August 16<sup>th</sup>, 2019</b></p>

### STATE'S MINIMUM QUALIFICATIONS:

#### Education/experience requirements:

- The formal education equivalent of a bachelor's degree in microbiology, biology, chemistry, or a related field; plus four years of experience in laboratory testing and analysis, laboratory operations, or a related field with two years in a microbiological laboratory, including two years in a supervisory or leadership capacity.

#### Ability to:

- Knowledge of microbiological theories and principles.
- Knowledge of laboratory management and analytical procedures.
- Knowledge of methods and techniques of microbiological tests and analysis.
- Ability to plan, organizes, and oversees the work of subordinates.
- Ability to direct activities of a microbiological laboratory.
- Ability to perform specialized qualitative and quantitative analysis and research methods.
- Ability to write descriptive results of analysis and appear as expert witness in court.

#### Agency Specific Information

- Frequent in-state travel will periodically be required.
- Perform physical inspections of poultry production/processing facilities to determine compliance with program standards.
- Deal with non-compliances and manage processes to address and correct deviations from program requirements.
- Conduct public meetings for Stakeholders and coordinate responses offered/solicited for communication to interested parties.
- Public speaking to a wide variety of audiences (professional, educational, interest groups, associations).
- Enforcement of state and federal laws, rules, and regulations governing related and NPIP division programs and activities



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- Supervision of clerical staff in a Little Rock based office; knowledge of human resource principles and practices of organization management.

## **Knowledge, Abilities, and Skills**

- Ability to gain knowledge of pertinent state and federal laws, rules, and regulations governing NPIP programs and activities.
- Ability to design work plans, implement operational plans, and execute tasks in accord with internal and external time constraints/schedules.
- Direct activities of collaborating agency employees to accomplish needed tasks; coordinate effectively with related agency supervision and needs.

## **Minimum/Preferred Qualifications**

- Master's Degree in Microbiology or related field of study.
- Resume and cover letter requested.
- Experience in live poultry production requested.